

# Cedar Springs High School

## Athletic Hall of Fame Nomination Guidelines

In order to recognize the outstanding athletic accomplishments of former Red Hawk athletes Cedar Springs High School feels it is necessary to develop an athletic hall of fame. The purpose of this is to publicly honor a select group of individuals that have had a lasting and profound impact within the athletic program.

Through this program we intend to build:

**Pride**

**Honor**

**Respect**

**Commitment**

**Long-term recognition**



### **Requirements for Nomination**

Any person, living or deceased, that was involved in any athletic endeavor/sport while they attended Cedar Springs High School may be nominated for consideration. This would include athletes, coaches, managers, athletic directors, volunteers, or any combination of these. The individual should have shown significant contribution to the athletic success, recognition, and/or continuation of Red Hawk athletics. Once a person has been nominated, they will continue to be up for consideration for five (5) total years. If that time passes they can be nominated again, and they can be nominated up to 4 times for consideration.

In order to be fully considered for inclusion into the Cedar Springs High School Athletic Hall of Fame the individual must meet at least two of the following five requirements:

1. Person must have earned at least one varsity letter in any Cedar Springs High School sanctioned sport and they have graduated from Cedar Springs High School at least ten years prior to nomination.
2. Person coached at least ten combined years at Cedar Springs High School and have been since retired from coaching at Cedar Springs High School for at least five years.
3. Former employees/managers/volunteers of Cedar Springs High School who have made outstanding contributions to Red Hawk student athletes.
4. Person has distinguished himself/herself with a high degree of character throughout their high school, post-high school and/or adult lives.

5. Any community member(s), team or organization that has made tremendous, and remarkable, efforts towards the development and success of Cedar Springs High School Athletics.

Teams that have been deemed state champions are automatically discussed every year and do not need to be nominated.

### **Nominations**

Nominator must complete the Nomination Form and submit supplemental documentation to support their nomination.

Supplemental documentation should include, but not limited to, the following items:

1. A short written statement, limited to less than 500 words) about why the person, or persons, being nominated should be considered.
2. Support for the above statement that can include newspaper articles/clippings, records set, championships, and awards received.

### **Deadline for Submissions**

Nominations must be submitted and received no later than the FIRST FRIDAY IN DECEMBER of the current year. Nominations and supporting documentation may be mailed to Cedar Springs High School Athletic Hall of Fame % John Norton, Athletic Director, 204 E. Muskegon St, Cedar Springs, MI 49319, or emailed to [john.norton@csredhawks.org](mailto:john.norton@csredhawks.org).

\*It is the sole responsibility of the nominating party to submit all required and supplemental documentation. A nomination form without supporting documentation will not be considered by the Hall of Fame Committee.

### **Questions**

If you have any questions regarding any of the above, please contact the Cedar Springs High School Athletic Director John Norton at [john.norton@csredhawks.org](mailto:john.norton@csredhawks.org).

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## Athletic Hall of Fame

### Nomination Form

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**Candidate being nominated:** \_\_\_\_\_

Sport, or sports, involved in (include years and level of involvement): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

**Person Nominating:** \_\_\_\_\_

Relationship to Candidate: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**Basis Requirements (check all boxes that apply)**

|  |  |
|--|--|
|  | Person must have earned at least one varsity letter in any Cedar Springs High School sanctioned sport and they have graduated from Cedar Springs High School at least ten years prior to nomination. |
|  | Person coached at least ten combined years at Cedar Springs High School and have been since retired from coaching at Cedar Springs High School for at least five years.                              |
|  | Former employees/managers/volunteers of Cedar Springs High School who have made outstanding contributions to Red Hawk student athletes.  |
|  | Person has distinguished himself/herself with a high degree of character throughout their high school, post-high school and/or adult lives.  |
|  | Any community member(s), team or organization that has made tremendous, and remarkable, efforts towards the development and success of Cedar Springs High School Athletics.                          |

**Sport Involvement (check all boxes that apply)**

|  |            |  |  |                                 |
|--|------------|--|--|---------------------------------|
|  | Athlete    |  |  | Medical                         |
|  | Coach      |  |  | Official: Judge, Referee, etc.. |
|  | Educator   |  |  | Organizer/Booster               |
|  | Founder    |  |  | Trainer                         |
|  | Instructor |  |  | Volunteer                       |
|  | Manager    |  |  | Other:                          |
|  | Media      |  |  | Other:                          |

## **Submissions**

1. A short written statement, limited to less than 500 words) about why the person, or persons, being nominated should be considered. Information that helps support the nomination may include the following:
  - a. Sport(s) and number of varsity letters earned in that sport
  - b. Any individual recognitions earned, including, team captain, most valuable player, most improved, All-Conference, All-District, All-Region, All-State, Conference Champion, District Champion, Regional Champion, State Champion, etc.
  - c. Any school, conference, or state records set
  - d. Where the nominee placed in conference or state competition
  - e. Did the nominee participate in athletics at the collegiate, or professional level? Where? During what years?
  - f. What career path did they pursue?
  - g. Where is the nominee residing today?
  - h. Current level of community and school involvement today?
  - i. Coaching and community involvement before and after they were a part of Cedar Springs High School Athletics?
2. Support for the above statement that can include newspaper articles/clippings, records set, championships, and awards received.