

Phases 1-3

Student Schedule	ECSE and Preschool	Y5/K-5	6	7-12	R1Ts
Teacher Schedule & Teacher Expectations	ECSE and Preschool	Y5/K-5	6	7-12	R1Ts

Student Expectations

- Students will attend virtual live instructional sessions for the first part of each session/class. Exact duration of each live session will vary by grade level.
- Online instruction (synchronously or asynchronously) will include the daily lesson, practice, and small group or individual breakouts to address intervention, remediation, and additional content.
- Students will participate in application or work time during each session/class. Teachers will be available to support students, answer questions, and give formative feedback during this time period.
- Students will follow PBIS expectations provided by teachers.
- Preschool, Young 5s and K-5th grade report cards will be marked.
- 6-12th grade grades will be assigned. Comments, feedback, and grades will be recorded in Canvas or PowerSchool.
- Attendance is required, recorded, and monitored, as required by Michigan's pupil accounting rules.

A.M. ECSE & Preschool Daily Student Schedule

8:40-9:20	Online: Morning Circle with teacher
9:20-10:20	Online: Individual or small group support
10:20-11:30	At Home: Lunch and structured play time

P.M. ECSE & Preschool Daily Student Schedule

11:50-12:30	Online: Afternoon Circle with teacher
12:30-1:30	Online: Individual or small group support
1:30-2:40	At Home: Lunch and structured play time

ECSE Daily Teacher Schedule

8:40-9:20	Online: Morning Circle with direct teacher instruction
9:20-10:20	Online: Individual/small group support/instruction
10:20-11:50	Lunch and Prep
11:50-12:30	Online: Afternoon Circle with direct teacher instruction
12:30-1:30	Online: Individual/small group support/instruction
1:30-2:30	Professional Meetings and Learning
2:30-3:30	Teacher prep for at-home learning and intervention groups

Y5/K-5 Daily Student Schedule

8:50-9:00	At home prep for the day. Get situated and ready!
9:00-9:20	Online morning meeting with teacher and class. Meet your teacher in Zoom.
9:20-10:20	Online literacy instruction
10:20-10:30	Break!
10:30-11:30	Online math instruction
11:30-12:30	Outdoor Rec Break and Lunch
12:30-3:30	At-home self-paced instruction from Canvas; individualized intervention, support and extension as needed

Y5/K - 5 Daily Teacher Schedule

8:50-9:00	Get ready for the day!
9:00-9:20	Online morning meeting with teacher and class
9:20-10:20	Online literacy instruction (embed science and social studies <u>or</u> provide asynchronous science and social studies for afternoon)
10:20-10:30	Break
10:30-11:30	Online math instruction
11:30-12:00	Lunch
12:00-12:30	Planning for Professional Expectations
12:30-1:30	Planning for Professional Expectations Synchronous Groups/ One-on-One Support and Extension
1:30-2:30	Professional Meetings and Learning
2:30-3:50	Planning for Professional Expectations

6th Grade Daily Student Schedule

7:30-7:40	At home prep for the day. Get situated, set up your work area and be ready!
7:40 - 8:39	Online First Hour Zoom
8:49 - 9:48	Online Second Hour Zoom
9:58 - 10:56	Online Third Hour Zoom
11:06 - 12:05	Online Fourth Hour Zoom
12:05-12:40	Lunch
12:40 - 1:25	Online Fifth Hour Zoom
1:30-2:30	Asynchronous work time

6th Grade Daily Teacher Schedule		
7:30-7:40	Prep for the day	
7:40 - 8:38	Online First Hour Zoom	20-30 minutes Zoom Synchronous /20-30 minutes support
8:48 - 9:46	Online Second Hour Zoom	20-30 minutes Zoom Synchronous /20-30 minutes support
9:56 - 10:54	Online Third Hour Zoom	20-30 minutes Zoom Synchronous /20-30 minutes support
11:04 - 12:02	Online Fourth Hour Zoom	20-30 minutes Zoom Synchronous /20-30 minutes support
12:02-12:40	Lunch	
12:40 - 1:25	Online Fifth Hour Zoom	20-30 minutes Zoom Synchronous /20-30 minutes support
1:30-2:30	Professional Meetings and Learning	

7th - 8th Grade Daily Student Schedule	
7:30-7:40	At home prep for the day. Get situated, set up your work area and be ready!
7:40 - 8:25	Online First Hour Zoom
8:35 - 9:20	Online Second Hour Zoom
9:30 - 10:15	Online Third Hour Zoom
10:25 - 11:10	Online Fourth Hour Zoom
11:20 - 12:05	Online Fifth Hour Zoom
12:05-12:40	Lunch
12:40 - 1:25	Online Sixth Hour Zoom
1:30-2:30	Asynchronous work time

7th-8th Grade Daily Teacher Schedule		
7:30-7:40	Prep for the day	
7:40 - 8:25	Online First Hour Zoom	20-25 minutes Zoom Synchronous /20-25 minutes support
8:35 - 9:20	Online Second Hour Zoom	20-25 minutes Zoom Synchronous /20-25 minutes support
9:30 - 10:15	Online Third Hour Zoom	20-25 minutes Zoom Synchronous /20-25 minutes support
10:25 - 11:10	Online Fourth Hour Zoom	20-25 minutes Zoom Synchronous /20-25 minutes support

11:20 - 12:05	Online Fifth Hour Zoom	20-25 minutes Zoom Synchronous /20-25 minutes support
12:05-12:40	Lunch	
12:40 - 1:25	Online Sixth Hour Zoom	20-25 minutes Zoom Synchronous /20-25 minutes support
1:30-2:30	Professional Meetings and Learning	

9th - 12th Grade Daily Student Schedule	
7:30-7:40	At home prep for the day. Get situated, set up your work area and be ready!
7:40 - 8:25	Online First Hour Zoom
8:35 - 9:20	Online Second Hour Zoom
9:30 - 10:15	Online Third Hour Zoom
10:25 - 11:10	Online Fourth Hour Zoom
11:20 - 12:05	Online Fifth Hour Zoom
12:05-12:40	Lunch
12:40 - 1:25	Online Sixth Hour Zoom
1:30-2:30	Asynchronous work time

9th-12th Grade Daily Teacher Schedule		
7:30-7:40	Prep for the day	
7:40 - 8:25	Online First Hour Zoom	20-25 minutes Zoom Synchronous /20-25 minutes support
8:35 - 9:20	Online Second Hour Zoom	20-25 minutes Zoom Synchronous /20-25 minutes support
9:30 - 10:15	Online Third Hour Zoom	20-25 minutes Zoom Synchronous /20-25 minutes support
10:25 - 11:10	Online Fourth Hour Zoom	20-25 minutes Zoom Synchronous /20-25 minutes support
11:20 - 12:05	Online Fifth Hour Zoom	20-25 minutes Zoom Synchronous /20-25 minutes support
12:05-12:40	Lunch	
12:40 - 1:25	Online Sixth Hour Zoom	20-25 minutes Zoom Synchronous /20-25 minutes support
1:30-2:30	Professional Meetings and Learning	

R1TS Daily Student Schedule	
7:30-8:30	At Home: Morning at-home work and activities
8:30-10:10	Online: Individual or small group support from teacher or paraprofessional
10:15-11:00	Online: Art
11:00-12:00	Online: Morning check-in with teacher and instruction with teacher and class
12:00-12:40	Lunch
12:40-1:30	Online: Afternoon check-in with teacher and instruction with teacher and class
1:30-2:30	At Home: Independent learning time

R1TS Daily Teacher Schedule	
7:40-8:30	Teacher Prep
8:30-10:10	Teacher supporting Individual/small group IEP goal work
10:15-11:00	Prep
11:00-12:00	Online: Morning group instruction
12:00-12:30	Lunch
12:40-1:30	Online: Afternoon online group instruction
1:30-2:30	Professional Meetings and Learning

Teacher Expectations

Instructionally

- Provide a full session of content (which regularly cycles through the elements of quality instruction, including: focused instruction, guided instruction, guided practice, independent practice, feedback, assessment) ready on Canvas at start-of-day
- Every session begins with an all-student Zoom (length may vary within the schedule by day and class needs. 30-minute full-class Zooms are less effective than small group and one-on-one opportunities, according to Hattie, Fisher, & Frey).
 - Record and post instruction on Canvas by 1:00 pm on day of instruction (Do not include personally-identifiable information on recording)
 - Take attendance and check-in (each student must be marked V-virtual or A-absent every day in PowerSchool)
 - Lay out work for the session, demonstrating and modeling as needed
 - Keep Zoom open for students to work, ask questions, collaborate during scheduled time (you may not need all students to be Zoomed in for full class period)
 - Remind them what they need to do before next meeting time and how they receive help if they need it
- Less time in full-class Zooms and more small-group or one-on-one Zooms
 - Secondary:
 - 70% or lower in each class based on PowerSchool grades attends 2 times a week in small group or one-on-one meetings with teachers
 - 71% or higher in each class based on PowerSchool grades has opportunities to connect with teacher each week for feedback, questions, and extension opportunities (small group or one-on-one)
 - Elementary:
 - At or above grade level has opportunities to connect for feedback, questions, and extension opportunities
 - Just below grade level has opportunities to connect 2-3 times each week
 - Well-below grade level has opportunities to connect 3-4 times each week
- Use of [leveraging powerful instructional moves \(synchronous vs asynchronous\)](#) with your PLC team, then implementing that mindset and tools into your lessons
- Provide PBIS expectations to your classes

Professionally

- Utilize non-support/extension and non-instructional time for:
 - Planning and creating content on Canvas for all lessons, support plans for students struggling, and opportunities for students meeting and exceeding expectations
 - Collaborating with colleagues to align and share workload
- Communicate with students, parents, administrators, additional service providers, and (if in place) success coaches/interventionists
- Complete required documentation (attendance/truancy, elementary assessment data, behavior data, KSSN/ Homelessness/CPS referrals, special ed and 504 accommodations)
- Continue to implement best practice based on *Distance Learning Playbook*